



Data Users Workgroup Summary

November 20th, 2020, Online, 10-11 am

Attendees: Dale Whitley (CTH), Dianne Harmon (Salvation Army), Alyssa Holschbach (Impact NW), Heather Young (Share), Jaclyn Sizer (Share), Zoe Warner (CFTH)

Data Quality update and discussion

- October Data Completeness Report (ERAP projects added)
 - 96.23%, very much an A
 - No F's for awhile now
 - The edge is 95% for an A. This could be the instance of just even one data element.
 - ERAP is a different report.

Action Item: Diane noticed that she didn't see the TBRA Report for Salvation Army

Action Item: Small Fix for Share Hen RRH to find a specific client

- October Data Dashboard Report: Dale reviewed the sorting options.

Canned Entry/Exit report is no longer available under "Reports".

- Recommend using "COC –APR 2019" report instead
 - This provides more information.
 - You choose the program, provider, date range. Select the entry type (usually HUD).
 - Build Report.
 - The numbers on the far right are the total served and if you click on the number it will show the clients served.
 - Dale demonstrated how thorough the information is that is provided.
 - **Reporting Groups** – (neat trick!) HMIS can create a group for your programs and then you can run this same report for all of your programs instead of one at a time.

ROI Consent refused/revoked process reminder

- Send anonymization requests to Dale –
 - Send emails to Dale with the client's ID# and Dale will anonymize their records.
 - Dale keeps a list so that people already anonymized do not get duplicated.
 - He does try to keep track of notes as well to carry them forward.
- New AIRS Taxonomy services available: Dale gave a list of some that may be useful.
 - Added mobile pantries
 - School Services
 - Cloth Face Masks
 - Household Disinfectant Supplies
 - Vehicle Adaption Services
 - Personal Grooming
 - Bulk Washing Hand Stations

ERAP Tip – Beware of end-dates in income & Eligibility sub-assessments

- There seems to be an inconsistency here so Dale’s recommendation is to not add an “end date.”

2021 PIT Count HUD Guidance: HUD has released some guidance.

- The shelter count is still required.
- Strongly encouraging an unsheltered count with the understanding that it will be different.
- PIT Committee has held its first planning meeting a street count with our outreach workers.
 - (It doesn’t have to all be done on one day. It can occur across multiple days – where you were two nights ago or three nights ago – to retrace back to that single count for that one day.)
 - They would be open to moving the date of the count but not the due date of reporting.

Reminder: HMIS User Documents Posted at:

- <https://www.councilforthehomeless.org/hmis-documents/>

11:00 am **ADJOURN**

Future Meeting Schedule (Final Friday of Every Odd Month):

Jan 29, 2021 10-11am Online Web Conference

Mar 26, 2021 10-11am Online Web Conference