

COC Steering Committee | MINUTES

Meeting date | time May 27, 2015, | Meeting location Share Fromhold

Facilitator Amy Reynolds

Note taker Becky Morgan

Attendees:

Andy Silver, Peggy Sheehan, Sierk Braam, Kate Budd, Amy Reynolds, Bunk Moren

AGENDA TOPICS

Agenda topic | Minutes | Presenter | Amy Reynolds:

Andy Silver moved to approve Aprils Minutes, Peggy Sheehan seconded. Motion Passed.

Agenda topic | Legislative Update | Presenter | Andy Silver:

Nothing is happening with the state currently. We are waiting for the second special session to be held and expect to hear something possibly in June.

Agenda topic | Information on the upcoming NOFA | Presenter | Andy Silver:

The NOFA was released and it looks like good news. Everything will be renewed and there is a possibility of new money. Still need to do the tier 1 and tier 2 reporting. Amy said all the new Housing First Contracts should look at contract modifications so that we don't have to return any money.

Agenda topic | Update on City Affordable Housing Workgroup | Presenter | Peggy Sheehan:

The city held the first meeting on affordable housing solutions. The meeting was well organized and went well. There was some great feedback. The folks on the committee come from different backgrounds throughout the city and make for a diverse team. All items discussed at the meeting are available on the website. There were questions at the meeting about the data presented but no conflicting data was offered. Andy and Amy talked about an earlier meeting they had attended with the Rental Association and how most of the landlords seem very negative about the current situation and only a few are willing to rent to our clients. Kate asked about the facilitator of the task force and if they would continue after the task force completes their work? Peggy said no, and the final recommendations from the task force should be put forward in December of this year. The task force was given the job to come up with new polices and a work plan.

Agenda topic | Info on How Other Communities with Tight Rental Markets are Making it Work | Presenter | Kate Budd:

Kate attended a session at the WA Low Income Housing Alliance and learned some strategies on getting folks housed in a tight rental market. Some of the key strategies include:

- Nolo.com, Craigslist, want ads, street postings, socialserve.com
- When case managers encounter a no from a landlord, continue the conversation with them and follow up after 3 months to see if they are more willing
- Highlight how the agency you work for can save the landlord money and time

- Present yourself as a partner with the landlord
- Provide letters to the landlord, and certificates of Rentwell completion
- Give the landlord a letter highlighting what the agency will do for them

All these great tips and the presentation can be found at

[](https://prezi.com/embed/8axxwhlu4cqW/?bgcolor=ffffff&lock_to_path=0&autoplay=0&autohide_controls=0&PARENT_REQUEST_ID=5d8eb0c17f89a588#) and the example of the letter from your agency can be found at <http://www.endhomelessness.org/blog/entry/rapid-re-housing-tips-for-high-cost-low-vacancy-communities>

Agenda topic | Program Monitoring | Presenter | Kate Budd:

Kate handed out the rough draft of the forms for the COC program monitoring. Feedback is needed by Wednesday, June 3rd. After going through this process they will present a score to the NOFA. The monitoring will take place one date in June and two dates in July, Kate will email these dates to COC funded organizations. Peggy asked how many folks needed to be monitored and Kate said all COC programs will need to be. Kate asked Andy to look at other COC's to see how they do the HMIS scoring. Andy said we will get a lot of points from NOFA for having this monitoring tool in place. Kate also talked about a survey of the 10 indicators of an effective COC and there was discussion as to the best way to send out the survey to all COC members.

Action items	Person responsible	Deadline
Next meeting June 24th, 2:00-3:30pm		
Andy check with other COC's about HMIS scoring	Andy Silver	